

FUNDING LETTER TRACKER

Project: _____

Date letters were mailed: _____

Project goal: \$ _____

Number of gifts: _____

Grand total raised: \$ _____

Ministry Partner	Amount Requested	Email Giving Reminder Sent	Follow-Up Call Made	Gift Amount	Thank You Sent	Running Total
1.						
2.						
3.						
4.						
5.						
6.						
7.						
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10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19.						
20.						

Ministry Partner	Amount Requested	Email Giving Reminder Sent	Follow-Up Call Made	Gift Amount	Thank You Sent	Running Total
21.						
22.						
23.						
24.						
25.						
26.						
27.						
28.						
29.						
30.						
31.						
32.						
33.						
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47.						